

# FORCECOM Training Division FC - T



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Force Readiness Command  
Training Division - FC-T



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Embassy Suites Convention Center  
Norman, Okla.  
8-12 August 2011

Ms. Mary L. Norwood  
Test Policy Program Manager  
Training Division FC - Tepd



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# Test Policies



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## PURPOSE OF BRIEFING

Reason for ASVAB Waiver

How to request an ASVAB Waiver

Who has ASVAB Waiver Authority

Example of an ASVAB Waiver

Justification for Waiver Approval



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## Reason for Waiver

Member wants to apply for a Class “A” School and his ASVAB qualifying composite test scores are too low



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Who may request a Waiver

Coast Guard Member

Command Officer

Executive Officer

Education Services Officer  
(ESO)



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## Request a Waiver via:

- E-mail
- Official Message
- Official Letter



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R 245427Z APR 09 ZUI ASN-A07104000051  
FM COGARD ANT ST PETERSBURG FL  
TO COGARD FORCECOM FC51 DET ONE WASHINGTON DC  
INFO COMCOGARD SECTOR ST PETERSBURG FL//SPO//  
BT

UNCLAS //N01510//

SUBJ: ASVAB WAIVER REQUEST

1. FN JOHN B. DOE, EMPLID 1234567
2. REQUEST ONE POINT WAIVER IN AR REQUIREMENT
3. AST CLASS "A" SCHOOL.
4. MEMBER IS AN OUTSTANDING PERFORMER AND HIGHLY RECOMMENDED FOR ADVANCEMENT.
5. POC: BMCS MARK L. SPENCER, (123) 567-1234

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## Example of an ASVAB Scores Waiver

### ET "A" School Requirements:

MK + EI + GS of 172  
(minimum AR of 52)  
or AFQT of 65

Member has: MK + EI + GS of 167  
(minimum AR of 52)  
AFQT of 65



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## Who has Waiver Authority?

- CO/OIC may grant up to five points of the combined total of two or more composites (e.g. VA + AR)
- CO/OIC may not waive the single minimum composite score (e.g. AFQT, AR, MK, or VE).
- FORCECOM (Tepd) may waive additional points on the combined composite scores.
- Only FORCECOM (Tepd) may waive the single minimum score for some Class “A” schools.



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## Example of an ASVAB Scores Waiver(cont'd)

- CO/OIC has authority to waive 5 points on the combined score. However, only COMDT(FC-Tepd) with Rating Force Managers approval may waive the minimum AR, MK or VE score.
- Currently, an AFQT of 65 qualifies member for Aviation, ET, and IT class “A” schools.



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COURSE

REQUIREMENTS

AET

MK+EI+GS OF 172 (MINIMUM AR OF 52)  
OR AFQT OF 65

AMT

AR+MC+AS+EI OF 220 (MINIMUM AR OF 52)  
OR AFQT OF 65

AST

VE+MC+AS OF 162 (MINIMUM AR OF 52)  
OR AFQT OF 65

BM

VE+AR OF 100

DC

VE+MC+AS OF 155

EM

MK+EI+GS OF 153 (MINIMUM AR OF 52)



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COURSE

REQUIREMENTS

ET	MK+EI+GS OF 172 (MINIMUM AR OF 52) OR AFQT OF 65
FS	VE+AR OF 105
GM	AR+MK+EI+GS OF 209
HS	VE+MK+GS+AR OF 207 (MINIMUM AR OF 50)
IT	MK+EI+GS OF 172 (MINIMUM AR OF 52) OR AFQT OF 65
MK	AR+MC+AS OF 154 OR VE+AR OF 105
IS	VE +AR OF 109



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COURSE

REQUIREMENTS

MST	VE+AR OF 114 (MINIMUM MK OF 56)
OS	VE+AR OF 105
PA	VE+AR OF 109 (MINIMUM VE OF 54)
PS	VE+AR OF 100
SK	VE+AR OF 105 (MINIMUM VE OF 51)
YN	VE+AR OF 105
ME	VE + AR OF 100
OSC	VE + AR OF 109



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AFCT Web-based Testing

ASTB Web-based Testing

Questions?



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- Reason for Waiver
- Who may request a Waiver
- How to request a Waiver
- Who has Waiver Authority
- Example: ASVAB Scores Waiver
- Justification for Waiver Approval
- Test Related Issues
- Web-Based Testing



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ASVAB /AFCT/ASTB Policies (POC) is:

Ms. Mary L. Norwood, Test Policy Program  
Manager

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FORCECOM - Tepd (JR 08-1638 - Stop 7801)  
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E-mail: [mary.l.norwood@uscg.mil](mailto:mary.l.norwood@uscg.mil)



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## Justification for Waiver Approval

- Command Endorsement, Recommendation could include:
  - Excellent work ethic
  - Highly motivated
  - An asset to unit
  - Off-duty Voluntary Education
  - Commitment to the Coast Guard
  - Extra duties at Unit
  - Intelligent, desire to advance
  - Outstanding performer



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